



2008 NEW SOUTH WALES HAND SURGERY ASSOCIATION ANNUAL CONFERENCE

Secretariat



"Tyloring your image"

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2008 NEW SOUTH WALES HAND SURGERY ASSOCIATION ANNUAL CONFERENCE



Thursday 13 – Sunday 16 November 2008
Sebel Resort & Spa
Hawkesbury Valley, New South Wales

International Guest Presenter:
Dr Caroline Leclercq – Paris, FRANCE

CALL FOR ABSTRACTS AND REGISTRATION

Convenor: Dr Ian Edmunds
President: Dr Damian Ryan

The New South Wales Hand Surgery Association has appointed Taylored Images – Conference, Meeting & Event Management to manage the 2008 Annual Conference

**We are your one stop shop for your conference, & beyond.
Right from the planning stages to your return home.**

- We can organise pre or post leisure accommodation should you wish to extend your time in the Hawkesbury Valley
- We can also arrange your pre or post leisure tours & activities

All members of the New South Wales Hand Surgery Association, their partners, families & approved guests are invited to attend the **2008 New South Wales Hand Surgery Association Annual Conference** at the Sebel Resort and Spa, Hawkesbury Valley.

IMPORTANT DATES

Monday 06 October 2008 Closing date for receipt of abstracts
Please refer to page 9 & 10 for abstract guidelines

Monday 06 October 2008 Closing date for Early Registration fee

Monday 20 October 2008 Confirmation of abstract acceptance forwarded

ONLINE INTERACTIVE REGISTRATION

Taylored Images is Interactive. This enables you to view & amend your existing data on the current conference database. The procedure streamlines your registration process offering ease, efficiency & 24 hour access. The Interactive System is “live”; allowing new & existing conference delegates to register, submit abstracts, book accommodation and much more. Interactive increases accuracy & supplies you with an automatic summary & confirmation of your registration instantly upon submission.

Previous NSW Hand Delegates – with email

If Taylored Images has your email address, you will receive a personal unique access key. This key is your personalised login. Use this unique key any time you access the website to view and edit your existing personal data. Upon entering the site, the interactive session begins. (refer procedure below)

New or NSW Hand Delegates – without email

At the end of your initial interactive session you will be issued your unique access key to be used any time you access the website. Please follow below procedure:

Interactive Registration Procedure

Visit www.tayloredimages.com.au click on the “conferences/events” icon, scroll down to Forthcoming Events – 2008 and select your conference. From there, click on “Register Securely Online”. This site contains all the information regarding the conference; it is a secure website: allowing secure registration using your credit card.

Interactive allows you to revisit & amend your registration even once you have registered.

Accessible until Friday 17 October 2008

Online Registration closes Friday 31 October 2008

PRELIMINARY PROGRAM

THURSDAY 13 NOVEMBER 2008

1600 – 1800 Registration
1800 – 2100 **President’s Welcome Dinner – Sebel Resort & Spa**

FRIDAY 14 NOVEMBER 2008

0700 – 0800 Walk through Buffet Breakfast – Industry Exhibition Area
0800 – 1000 Scientific Session 1
1000 – 1030 Morning Refreshments – Industry Exhibition Area
1030 – 1230 Scientific Session 2
1230 – 1330 Luncheon – Industry Exhibition Area
1330 – 1530 Scientific Session 3
1530 – 1600 Afternoon Refreshments – Industry Exhibition Area
1600 – 1800 Annual General Business Meeting
1900 **Conference Dinner – Sebel Resort & Spa**

SATURDAY 15 NOVEMBER 2008

0700 – 0800 Walk through Buffet Breakfast – Industry Exhibition Area
0800 – 1000 Scientific Session 4
1000 – 1030 Morning Refreshments – Industry Exhibition Area
1030 – 1230 Scientific Session 5
1230 – 1330 Luncheon – Industry Exhibition Area
1330 **Afternoon of Leisure**
1900 **Evening of Leisure**
Optional Social Dinner – Tebbutt’s Restaurant

SUNDAY 16 NOVEMBER 2008

0700 – 0800 Walk through Buffet Breakfast – Industry Exhibition Area
0800 – 1000 Scientific Session 6
1000 – 1030 Morning Refreshments – Industry Exhibition Area
1030 – 1200 Scientific Session 7
1200 – 1230 Crawford “Scotty” McKellar Anatomy Oration
1230 – 1300 Quiz
1300 Conference Closure & Farewell Luncheon

AIR TRAVEL



CORPORATE TRAVEL MANAGEMENT

The longer you wait to book your flights - the more you potentially pay!

To see **ALL flight options** to the **2008 New South Wales Hand Surgery Association Annual Conference** on a single computer screen: use Taylored Images preferred travel provider Corporate Travel Management's latest flight booking technology at

www.travelctm.com/bookings

Alternatively, contact CTM direct for the best airfares available to your conference on 1800 630 866 or e-mail: groups@travelctm.com

Remember to quote your event code "**NSWWSA2008**"

IMPORTANT INFORMATION

Disclaimer – The New South Wales Hand Society Association and Taylored Images act only as organizers of these activities and do not accept responsibility for any act or omission on the part of the service providers. No liability is accepted for inaccuracy, misdescription, delay, damage, personal injury or death.

Privacy Policy – Taylored Images collects your personal information on this registration form for the purpose of processing your conference registration. We will not use it for any other purpose unless specifically defined. The information provided may be included in a list of participants provided to all the delegates and sponsors & exhibitors of the conference. This information may include name, organization, phone, fax, and email addresses. Should you not wish to be included please indicate by ticking the box on the registration form. If you do not indicate, Taylored Images assumes you do hereby consent to your information being made available in the list of participants.

CONFERENCE CANCELLATION AND REFUND POLICY

A cancellation fee of 50% of registration costs will be applicable for all cancellations after Friday 31 October.

Please refer to the Hotel Trading Terms and Conditions on page 6 for any accommodation cancellations



WELCOME

It is my great pleasure to invite all members, affiliates and their guests to this year's annual scientific meeting. The Hawkesbury Valley is a beautiful area with lots to see and do, and relatively close to the CBD and airports. The Sebel Resort and Spa is a first rate venue, with great facilities and staff, and is set in lovely park like grounds. And the Villa Thalgo Day Spa is simply opulent.

We are very fortunate this year to have as our invited guest none less than Dr Caroline Leclercq from Paris, France. Dr Leclercq has wide experience and expertise in all aspects of hand surgery and has many exciting presentations that I'm sure will be of great interest to all.

At this meeting I am proposing to showcase our Association to any potential new members and affiliates – so please give some thoughts to inviting a friend or colleague whom you think might be interested in joining.

On the social side, as well as all the usual sporting and recreation activities, we will be running an informal family program to make it easy for partners and children to get together while the scientific program is running. I think particular highlights of the social program will be the conference dinner on the Friday night (five course degustation with matched wines) and the optional Saturday night dinner at Tebbutt's Observatory Restaurant.

As always, we encourage all attending to take some part in the scientific program, whether it be an original paper, literature review, case presentation, surgical technique or other contribution. There will also be a number of symposia and panel discussions, so put your thinking caps on and be warned – if I don't hear from you, you may be hearing from me!

Ian Edmunds

CONFERENCE VENUE / ACCOMMODATION

Sebel Resort & Spa



Four and a half star colonial style resort hotel. 105 rooms, including 43 suites with spas, all generously proportioned and appointed with every convenience and facility expected. Also home to Villa Thalgo Day Spa, the largest Day Spa in Sydney, offering face and body treatments from massage to body wraps, a Vichy shower and hot stone therapy massage.

Courtyard Room @ \$210.00 per night
Deluxe Room @ \$240.00 per night

SATURDAY NIGHT – SOCIAL DINNER – TEBBUTT'S RESTAURANT



Once the home of astronomer John Tebbutt, Tebbutt's Observatory is a remarkable heritage site dating back to the mid-1800's. Tebbutt's VII, on the grounds of the observatory, is a new fine dining restaurant with a relaxed, country atmosphere with a modern Australian menu.

(The Social Dinner is NOT included in the registration fees. See Page 7 for details on purchasing tickets)

CALL FOR PRESENTATION ABSTRACTS

Scientific papers are invited for oral presentations. Authors should submit abstracts written in English to Taylored Images no later than **1700 (EST) on Monday 06 October 2008**. Papers received after this date will not be accepted for inclusion in this year's program.

Previous NSW Hand Delegates – with email

If Taylored Images has your email address, you will receive a personal unique access key. This key is your personalised login. Use this unique key any time you access the website to view and edit your existing personal data.

New or NSW Hand Delegates – without email

If you are a new or AORA Delegate without email follow the below Submission Methods to submit your abstract. At the end of your initial interactive session you will be issued your unique access key to be used any time you access the website

All abstracts submitted are subject to review by the Scientific Program Committee. Once abstracts have been accepted for presentation, **no changes** will be accepted to their content.

Abstract Format – General Guidelines

The abstract should provide sufficient information to allow the reader to fully assess the aims, methods, results and implications of the work undertaken. The abstract should include the following sections:

- Introduction the purpose of the study & a brief overview of relevant literature/current state of research in the field
- Methods a short explanation of data collection & processing
- Results presented in the form of text, graphics or tables
- Discussion major findings & conclusions from the work including implications for further research

It is important that methods & results are clearly defined in the abstract; therefore, general statements such as “results will be presented” are not acceptable.

Layout

- Abstracts must be written within a **160mm x 245mm rectangular space** on an **A4 page (210mm x 297mm)**
- **Portrait** orientation
- **Margins** are all to be **20mm**
- Text should be single spaced
- Font should be **Arial** typeface and **12 point** character size

Title and Author

At the beginning of the abstract please include within the rectangular space described previously & each on a new line:

- The title (upper case)
- The name(s) of the author(s) – please omit university degrees and titles
- The name of the presenter to be underlined
- Affiliation(s), city and country – please omit street address and postcode
- Leave one line before commencing the body of the text

Section headings and paragraphs

- The title of each section is to be in uppercase bold & left justified
- Leave a 6-space indentation at the beginning of each new paragraph
- Graphs, tables and references may be used throughout the abstract but must remain within the defined one-page limit

Instructions to Authors Concerning Submission Methods

(ABSTRACTS WILL ONLY BE ACCEPTED ELECTRONICALLY)

Please ensure you adhere strictly to the abstract formatting guidelines. These guidelines must be followed in order for your abstract to proceed for review. Submission as follows via the Taylored Images website: www.tayloredimages.com.au

(a) Follow the links to 2008 NSW Hand; click on “Submit Abstract” & follow the prompts

(b) It is essential all photographs & diagrams are embedded within the document, prior to uploading the abstract

(c) On submission, you will be issued a unique abstract access key which will allow you to view & edit your abstract/s after submission until **1700 Monday 06 October 2008**

OPTIONAL ACTIVITIES – Saturday ONLY

Golf @ Riverside Oaks 1300

**18 Holes \$92.00pp inc. Cart Hire
\$45.00 Club Hire**

The 18 hole par 72 championship course is 6,311 meters long and is rated amongst the top courses in Australia. Immaculate presentation, expansive greens and world class facilities provides one of Sydney's finest resort courses. Please be aware strict dress code applies.

Tennis at the Hawkesbury Stadium

1400 – 1600

\$10.00

Enjoy a game of tennis on the outdoor grass courts at the Hawkesbury Stadium.

Go-Karting (Maximum numbers apply)

½ Hour \$54.00

Experience this 800 meter circuit, one of the longest in the Sydney area. The circuit features many straight runs providing karts with ample time to hit top speed. There's also the odd hairpin, a stack of S-bends and a few sweeping turns.

Villa Thalgo Day Spa

Villa Thalgo Day Spa – the largest Day Spa in New South Wales at The Sebel Resort & Spa Hawkesbury Valley. Here you will find a deeply satisfying balance between natural marine therapies and products, state of the art Spa techniques and vital expertise. The spa features world class Thalgo marine products from France. **Early bookings are essential!**

OPTIONAL ACTIVITIES – AT YOUR OWN LEISURE

Windsor Tenpin Bowl

102 Ham Street South Windsor

Mon to Sun before 6pm

\$18.00

Monday to Thursday 9am – 10pm, Friday to Saturday 9am – 12pm

Sunday 9am – 10pm

With the latest facilities, 18 Lanes of HPL synthetic lanes, Bumper Bowling on all lanes, great sound system and glow lighting to set the mood for fun Includes 2 games and shoe hire.

Rum Corps Barracks Golf Course

61 Richmond Road Windsor

\$32.00 (9 holes)

\$48.50 (18 holes)

A beautiful 9 hole golf course and driving range located in the heart of Hawkesbury Includes drive cart hire.

Hawkesbury Regional Art Gallery

300 George Street, Windsor

Free Admission to most Exhibitions

Monday to Friday 10am – 4pm (Closed Tuesdays and Public Holidays)

Saturday and Sunday 10am – 3pm

The newest and most exciting gallery will be exhibiting Chapters Café is open weekdays. Shops, bus stops and Windsor Railway Station are in walking distance.

Hawkesbury Harvest

Enniskillen Orchard

753 Grose Vale Road, Grose Vale

Open 7 days 0930 – 1730

Free Admission

Experience the produce of “Enniskillen Orchard” Roadside Stall and Café. Bring a picnic and cook your own BBQ or purchase some light refreshments from the café. Alternatively, sample local fruits in season before you purchase.

OPTIONAL ACTIVITIES

SATURDAY NIGHT SOCIAL DINNER – Tebbutt’s Restaurant \$95.00
(NOT included in conference registration) Numbers limited apply
Name for Ticket/s: _____

Half Day Tours/Activities – Saturday

___ Golf at Riverside Oaks @ \$92.00 \$ _____

___ Golf Club Hire @ \$45.00 Left Right

___ Tennis at the Hawkesbury Indoor Stadium @ \$10.00 \$ _____

___ Go Karting @ \$54.00 (maximum numbers apply) \$ _____

Massage & Body Treatments – Treatment: _____

Day: _____ Preferred Time: _____

ADDITIONAL COMMENTS

Additional requests and information that will assist in processing your registration

PAYMENT

Accommodation deposit ** \$ _____

** (Only necessary if payment is being made by cheque)

Registration Fees \$ _____

Optional Activities/ Additional Partner Dinner Tickets \$ _____

TOTAL AMOUNT DUE \$ _____

PAYMENT METHOD – (Cheque or Credit Card)

Cheque: Please forward your cheque made payable to “Taylored Images – NSWHA 08”

Credit Card: MasterCard Visa Diners Club Amex

Cardholder’s Name: _____ **Expiry Date:** ____/____/____

Card Number: _____

Cardholder Signature: _____ **Date:** _____

CVV (Credit card Validation Value): _____ this is a 3 or 4 digit code embossed or imprinted on the reverse side of Visa and MasterCard and on the front of American Express Cards.
(NB if you use a credit card for payment, Taylored Images will appear on your next statement as a service provider.)

2008 NEW SOUTH WALES HAND SOCIETY ASSOCIATION ANNUAL CONFERENCE DELEGATE REGISTRATION & ACCOMMODATION BOOKING FORM

Delegate’s Personal Details

A separate registration must be completed for each delegate. **Please print clearly.**

For ease and efficiency register securely online using Taylored Images interactive at www.tayloredimages.com.au click on “conferences/events” icon, scroll down to Forthcoming Events – 2008 and select your conference.

Alternatively complete the following four pages, detach, make a copy and fax to Taylored Images +61 7 3366 5170.

Please tick: Member Non Member Affiliate Member Registrar

Title: Prof. Assoc. Prof. Dr Mr Mrs Ms Miss

First name: _____ **Surname:** _____

Preferred Name for Name Badge: _____

Address: _____ **Post Code:** _____

Phone Office Hours: _____ **Phone after Hours:** _____

Fax: _____ **Mobile:** _____

E-mail Address: _____

Emergency Contact Details:

Name: _____

Relationship: _____ **Phone number:** _____

I do not wish my personal details included in the conference participants list
(Please refer to privacy policy)

Accompanying Partner Details (Registered Only):

First name: _____ **Surname:** _____

Dietary Requirements

Please indicate person’s name and specify their dietary requirement

Name: _____ **Dietary Requirement:** _____

Name: _____ **Dietary Requirement:** _____

Please complete the registration form, detach and forward via post or fax to Taylored Images ✕
Please complete the following registration form, detach and forward via post or fax to Taylored Images ✕

ACCOMMODATION

Conference and Accommodation Venue – The Sebel Resort & Spa

- Accommodation **IS** required Accommodation **NOT** required

(If Accommodation is not required, we request you supply us your contact details in the event of an emergency or change to the program)

Name / Address: _____

Contact Telephone Number: _____

The Sebel Resort & Spa:

- Courtyard Room @ \$210.00 per night**
 Deluxe Room @ \$240.00 per night

Day & Date of: **Arrival** _____ November 08 **Departure** _____ November 08

- Request Early Check in Request Late Check Out
 Guaranteed Early Check In Guaranteed Late Check Out
 (One night additional charge) (One night additional charge)

Special Requests: Non Smoking Disabled Facilities Other

If you are twin sharing please indicate with whom: _____

IMPORTANT NOTE: A credit card guarantee must be provided with your registration to guarantee accommodation. Your credit card number will be passed to the accommodation venue as guarantee of your booking. As per hotel terms and conditions any accommodation cancellations 30 days prior to your arrival will incur a cancellation fee of 100% of the full stay of each room cancelled. It is essential all accommodation bookings / amendments / cancellations are forwarded to Taylored Images. Taylored Images do not charge your card for accommodation. Payment for accommodation is finalized on departure direct with the accommodation venue.

Bookings and Amendments made after 06 October 2008 will attract a \$33 service fee

ADDITIONAL TICKETS

President's Welcome Reception – Sebel Resort & Spa Lakeside \$85.00
 Name for Ticket/s: _____

President's Welcome Reception Children (ages 4-16) \$18.00
 Name for Ticket/s: _____

Conference Dinner – Gazebo Restaurant \$120.00
 Name for Ticket/s: _____

REGISTRATION FEES

CONFERENCE DELEGATES INCLUSIONS AS PER DAY

Attendance to all Conference Sessions
 President's Welcome Dinner Lakeside (Thursday)
 Conference Dinner at the Gazebo Restaurant (Friday)
 Breakfast Daily – Walk through continental style with the industry
 Morning / Afternoon Refreshments & Lunch Daily as per Conference Program
(Tebbutt's Social Dinner Saturday Evening Optional NOT inclusive)

Member

Early Registration on/before 06 October 2008 \$760.00
 Normal Registration after 06 October 2008 \$890.00
 Day Registration – Friday (excluding dinner) \$350.00
 Day Registration – Saturday \$275.00

Non Member

Early Registration on/before 06 October 2008 \$890.00
 Normal Registration after 06 October 2008 \$990.00
 Day Registration – Friday \$400.00
 Day Registration – Saturday \$325.00

Registrar

Early Registration on/before 06 October 2008 \$615.00
 Normal Registration after 06 October 2008 \$760.00
 Day Registration – Friday \$350.00
 Day Registration – Saturday \$275.00

Affiliate Member

Early Registration on/before 06 October 2008 \$595.00
 Normal Registration after 06 October 2008 \$740.00
 Day Registration – Friday \$350.00
 Day Registration – Saturday \$275.00

CONFERENCE ACCOMPANYING PERSONS INCLUSIONS

President's Welcome Dinner Lakeside (Thursday), Conference Dinner at the Gazebo Restaurant (Friday), Lunches (Industry Exhibition Area)
(Tebbutt's Social Dinner Saturday Evening Optional NOT inclusive)

Accompanying Person

Early Registration on/before 06 October 2008 \$300.00
 Normal Registration after 06 October 2008 \$400.00

Babysitting

Babysitting service subject to availability upon request; costs will be provided on an individual basis.

Numbers permitting a kids club for Friday & Saturday may be provided at your own expense. Final cost subject to numbers; please book at time of registration.